



INCIDENT REPORT

Reporting instructions:

This form is used to report any incidents that happen within your unit during any Scouting Activity. You must fill out the form completely, including all of the facts from the incident. On page 2, write a short narrative of the incident. The information on this form will be reviewed by the Council Risk Management Committee and Scout Executive. If follow up is necessary, you will be contacted. You must return this form to:

Longs Peak Council
PO Box 1166
Greeley, CO 80632
970-330-6305 or 800-800-4052

Unit District Council Other

Date and time of incident: Date Reported

Incident location:

Type of incident: Example (injury, property damage, near miss, traffic accident or youth protection)

Emergency response required: Fire Ambulance Law enforcement Other None

Name of Agency (ies):

Unit leader: Unit number:

Reporting party (print name):

Contact information:

Table with 4 rows for recording involved parties, including fields for Name of involved, Unit Number, Adult, Youth, and Contact Information.

